



Twilight Camp Guidelines 2009



"Cub Roundup"



On behalf of the Twilight Camp Committee, we welcome you to the 2009 Bayshore District Twilight Camp. This booklet provides a wealth of information about our camp program to assist you as a Twilight Camp volunteer. Please review its contents completely to insure that you understand your roles and responsibilities so we can provide the best ever Twilight Camp experience to all of our campers.

PURPOSE OF TWILIGHT CAMP

We like to say that Twilight Camp is "fun with a purpose." There are several purposes of the Twilight Camp program which includes:

- 1) *Providing an outstanding experience for Cub and Webelos Scouts by offering activities and experiences that are not a part of normal Pack activities.*
- 2) *Strengthening the operation of Dens and Packs in teamwork, leadership, and Cub Scouting skills by having leaders, parents, and Scouts from different units interact as participants at Twilight Camp.*
- 3) *Offering some advancement and recreational opportunities for Cub and Webelos Scouts while utilizing the den method in a camp setting.*
- 4) *Providing a continuation of the Cub Scout program through the summer and giving the packs an opportunity to meet a requirement of the Summertime Pack Award.*

Realizing these will help fulfill Scouting's basic purposes of character development, citizenship, and personal fitness.

HOWEVER, IT IS ESSENTIAL THAT ALL OF US RECOGNIZE THAT THE MOST IMPORTANT PART OF CAMP IS FOR BOTH THE BOYS AND LEADERS TO HAVE FUN!!!

Congratulations on your decision to have a great week of fun. We are planning a creative and exciting program of activities, games and learning opportunities in the outdoors. Your commitment to be involved with our youth is a positive contribution to the community as a whole. Parent involvement is the KEY to a successful Scouting program, and this is especially important at Twilight Camp. **A big THANK YOU from the Camp Staff for Volunteering!!**

THE PURPOSE OF SCOUTING

- *To influence the development of the boy's character and spiritual growths.*
- *To develop habits and attitudes of good citizenship.*
- *To encourage good sportsmanship and pride in growing strong in mind and body.*
- *To improve understanding within the family.*
- *To strengthen the ability to get along with other boys and to respect other people,*
- *To foster a sense of personal achievement by developing new interests and skills.*
- *To show how to be helpful and to do one's best.*
- *To provide fun and exciting new things to do.*
- *To prepare the boys to become Scouts.*

**A SCOUT IS TRUSTWORTHY,
LOYAL, HELPFUL, FRIENDLY,
COURTEOUS, KIND, OBEDIENT,
CHEERFUL, THRIFTY, BRAVE,
CLEAN AND REVERENT.**

"It is the mission of the Boy Scouts of America to serve others by helping people and, in other ways, to instill values in young people and to prepare them to make ethical choices during their lifetime in achieving their potential."

A man was walking down the beach covered with thousands of starfish washed up by the tide. He would pick one up and gently toss it back into the water. A person came up and said, "Surely you don't think you can make a difference to the population of starfish that way". The man tossed another starfish into the water and said, "I sure made a difference to that one". And so it is with Cub Scouts and the development of our children at this point in their development. A timely helping hand, a smile, some encouragement and a feeling of pride may redirect that child towards a better life. You can make the difference.

PARENT VOLUNTEERS MAKE THE DIFFERENCE, ONE SCOUT AT A TIME!

Key Staff 2009

If you have questions about this guide or Camp, please contact a Key Staff member.

Position	Name	Primary e-mail	Hm Phone	Wk Phone	Cell Phone
Advisor	Vanessa Ayala	scoutlady@att.net	(281) 470-0306		(713) 256-8746
Camp Director	Leslie Melton	leslie.melton@sbcglobal.net	(281) 487-4970		(713) 882-1626
Program Director	Darryl Monroe	texastubaman@aol.com	(832) 861-9543		(832) 414-5103
Registration Manager	Karan Garske	kgarske@earthlink.net	(281) 461-0622		(832) 274-6161
Security Manager	Charles Phillips	phillipstriples@att.net	(281) 280-0929		(713) 882-4578
Facilities Manager	John Connely	iroquiscave@yahoo.com			
Photographer	Hope Underwood	hopeunderwood@yahoo.com			
Cub Crafts Area Director	Tracy Denny	mygoodie2shoes@yahoo.com	(281) 993-8646		
Cub Skill Area Director	Cheva Smith				
Webelos Crafts Director	Soja Crockford	iffmk12@yahoo.com	(281) 992-3859		
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Sports & Games Area Dir.					
Den Walker Manager	Trish Baker	Trishbb3@yahoo.com			
Health & Safety Director	Dr. Kevin Winfield	winfield@clearlakemedicine.com			
Range Master	Jack Wissel	jackwissel@yahoo.com	(832) 978-6812		
Pee Wees Camp Director	Pamela Pitman	Pamella.Pitman@att.net			
District Executive	Shane Burkes	Shane.burkes@shac.org		(713) 756-3391	
District Activity Chair	Leslie Melton	leslie.melton@sbcglobal.net	(281) 487-4970	(832) 668-2393	(713) 882-1626

Subscribe to the Bayshore Beacon (to receive our district monthly newsletter and receive any cancellation messages at 3:00pm):

send a blank e-mail to Bayshorebeacon-request@ani-lati.org

For up to date information about what is happening in the Bayshore District visit our website

www.boyscouters.org/bayshore

Camp Cancellation message (at 3:00pm): 713-756-3391



CAMP RULES

- DO YOUR BEST in everything.
- No running in camp, unless running is part of a specific activity.
- Closed-toed shoes must be worn at all times.
- Do not chew gum.
- Throw trash in the proper containers. Pick up trash if you see it.
- **DO NOT CLIMB ON FENCES, TREES OR RODEO ARENA STANDS.**
- Do not cross safety-taped zones.
- **STAY AWAY FROM ALL PONDS.**
- Stay with your own den and obey your Leaders.
- Do not throw rocks, stones, or sticks.
- Do not kick up dust - particularly the rodeo floor and the BB pavilion.
- Be kind and helpful to one another. Take turns and share.
- No abusive language, swearing, or aggressive behavior.
- Use the buddy system at all times.
- No pets allowed in camp
- Adults: No smoking in camp, except at designated areas. No alcoholic beverages, illegal drugs, or firearms.
- Use toilet facilities appropriately. Leave the bathroom or Port-o-let better than you found it.
- Respect the camp property.
- Drink plenty of fluids.
- HAVE FUN despite all of the rules



DISCIPLINE MANAGEMENT PLAN

FIRST OFFENSE	Warning by Adult Leader.
SECOND OFFENSE	Conference with the Camp Director and one other adult. Parents will be notified immediately.
THIRD OFFENSE	Camper will be sent home.

Praise in Public. Discipline in Private. Never discipline a child alone. Always follow two-deep leadership and have another adult with you. Major disciplinary problems will be handled by the Camp Director!!!

TWILIGHT CAMP VOLUNTEER GUIDELINES



Bayshore District takes great pride in the high quality of our Twilight Camp, and we are proud to be a Nationally Accredited BSA camp. Bayshore follows all of BSA's strict National Standards for Cub Scout Camps in addition to all Texas Department of Health rules and regulations to ensure the health, safety, and well-being of every camper, leader, visitor, and staff member while on camp property. These guidelines are very important; if we do not comply with all the standards and rules, our camp can be shut down. Each year the BSA accreditation team inspects our camp and observes our records, staff certifications, training, budget, health standards, equipment, safety procedures, and the quality of our program at which time they prepare a final analysis and rating of the camp, make recommendations and comments and report the results to SHAC.

Theme:

Camp is organized around a theme that is interesting to young boys, that works well in the outdoors, and will provide ample opportunities to learn, explore and HAVE FUN! This year's theme is "Great Scout! Outdoor Adventure."

Key Staff:

All Key Staff members will be wearing a red shirt with the words KEY STAFF and thus should be easy to identify at a distance. Security staff will have the words CAMP SECURITY on the back of their red shirts. Any of these people will be able to assist you with any questions, problems, or concerns during camp. They will also have two-way radios to keep in contact with the Camp Director, Registration, and First Aid. Remember that all staff members are parent volunteers. All Key Staff have put in countless hours of preparation in addition to arriving early to camp and staying many hours after camp is over to prepare for the next day. Please be patient with them.

Headquarters

Registration:

Each volunteer must have a completed and signed registration form, medical form (with shot dates included and birthdate), and a signed job description. Each adult must be a registered BSA leader and must turn in a copy of their current YPT card. These are BSA policies & Texas law.



Assignments:

By today you should have received your camp assignment. We tried to honor every request when possible. Unless there are exceptional circumstances, Den leaders are not assigned to their own child's den; however, leaders should be in the same rotation schedule with their child. This is camp policy and has been proven to be the best situation for both parents and scouts.

Part-time volunteers:

Part-timers are essential in helping us to address day to day changes that may occur. As a part-timer you are not designated to a specific area or job so check-in with registration daily so we can assign you to an area needing extra help.

Siblings:

PeeWees and Girls are only allowed to attend camp if the parent is present at camp that day. For example, if you are sick or unable to attend, you cannot send your Pee-wee or sibling to camp with someone else. This is a BSA and state policy.

Arrival:

Please arrive between 4:00 - 4:15. All leaders must sign-in at Headquarters DAILY and get their camper attendance roster as well as important information including new or changed plans. Every den and area has a mailbox.

Absences:

If you are going to be absent from camp, contact camp as soon as possible so that a replacement may be appointed. Notify Registration and/or your area Key Staff member or Co-Den Leader.

Drop off/Pick up:

Volunteers must park in the designated area (NO PARKING IN FRONT OF OR ON THE SIDES OF THE PAVILLIONS - this is for Key Staff and Emergency vehicles only). Campers being dropped off should follow the signs at the designated drop-off point then proceed to their Den area in the rodeo pavillion where they will check-in and remain with their Den Leader. The den will stay in the pavillion until Opening Ceremony. Den leaders should arrive in their den's area no later than 4:10 to assist arriving campers. (campers will arrive between 4:15-4:30)

At the end of the day after the Closing Ceremony, Den Leaders should wait with their campers until all kids have been picked up. Den Leaders are responsible for the safe release of their den members to the parent or designated guardian pursuant to the parent's written authorization. Each parent or designated guardian must sign the "Check-out" form (in the den leader's folder) when they pick up their child. Only a parent or an adult listed under the "emergency pick-up" section may pick up a camper. Parents may authorize another person for pick-up for their child by completing the Camper Release form on site. See the Registration Desk at Headquarters for a copy. The Den Leader shall turn in the signed "Check out" form (with the daily folder) to registration before leaving camp EVERY NIGHT.

If a scout is still remaining after the designated checkout time, the Den Leader should take the Scout to registration so contact with parents, guardians, or other emergency contacts can be attempted.

Lost & Found:

A "Lost & Found" box will be located at Headquarters for items that are left at program stations or elsewhere on the camp grounds. If labeled, staff will make every effort to return items to the proper scout. Labeling items with the scout's name and den number will assist in the rapid return of missing items. Unlabeled or unidentifiable items will be kept in Administration, and Scouts or their parents may go through it at any time. Items not retrieved at the end of the week will be kept and made available at the August District Roundtable meeting, after which they will be discarded or donated.

Evaluation Sheets:

All volunteers will receive an evaluation sheet daily in the mailboxes/file folders. Please fill these out and turn them in at the end of the day. Every night after camp the Key Staff has a meeting where these forms are read to help make changes and plan camp for the next day. Detailed feedback, suggestions, and challenges, and positive comments are always welcome.

Visitors:

Anyone who comes to observe the camp must sign in at headquarters and wear a visitor tag. Visitors should limit their visit to 30 minutes. It is the responsibility of every volunteer to question if a visitor is authorized to be at camp. If in doubt, contact the Camp Director.



Program

Our program contains a well-balanced variety of rank advancements opportunities as well as opportunities to earn belt loops and pins. Program areas include: Crafts, Skills, Sports and Games including Waterguns/Sling Shots, BB Guns, and Archery. Since program areas have large groups of boys, the area volunteers will need assistance in giving instructions and helping the boys complete their projects. Den Leaders are expected to step up to help the program area staff in EACH area.

Shooting Sports

Our scout campers are provided with several days of BB and archery instruction and shooting opportunities. Each range strictly follows the BSA guidelines for safety and maintenance. Leaders certified by the BSA in Range Supervision oversee every range. Our BB and Archery programs are designed to allow each scout to earn both the BB and Archery Sports Belt Loop.

Sports and Games

The Cub Scout program puts a lot of emphasis on sports and physical fitness. At Twilight Camp we make sure that sports and games are part of each day's activities. Emphasis is placed on both individual and team sports and is structured so every Scout has the maximum opportunity to participate. Cubs and Webelos will work on several Sports Belt Loops, achievement and electives. This area will also offer Water Guns and Sling Shots as part of the program. On days where the kids participate in either waterguns or slingshot, they will get wet. The kids will dry fast, but an extra pair of socks could be useful on those days. Remind kids to have a spare pair in their bucket.

Crafts

Crafts and other handiworks have always been an important part of the Cub Scouts program. At the Crafts station, our staff will lead the Cub Scouts through several craft projects over the week that they can take home.

Skills

Twilight Camp is a great place for our Cub Scouts to learn and improve their Scout skills. Cub Scouts will work on many requirements, electives, and beltloops.

Friday Family Closing Ceremony

Families are encouraged to join us for the closing ceremony. It will be Friday from 7:30-8:00pm. Parents are invited to come and sit with their kid's den during this Closing Ceremony program. Den Leaders or Volunteers who want to keep their kids with them may sign them out. If a parent has multiple kids and wants to keep the entire family together, they may choose to sign them out and pick which den they want to sit with. The PeeWee lot will **not** be open during the Closing Ceremony so please plan on picking up your children between 7:15-7:30. The closing ceremony will include the presentation of BB and Archery awards.



Discipline Rules:

All leaders should review the Camp Rules with the boys on the first day of camp. See the Discipline Management Plan. Remember to praise in public and discipline in private (with another adult present). Report any discipline problems to the Camp Director. Do not allow any boy to disrupt the den to the point of total distraction or frustration, as this is not fair to you or the other boys in the den. Please be aware that there are a number of participants that may have behavioral problems that are medically-based. An attempt will be made to alert Den Leaders to these conditions, but if you are concerned please contact either the Camp Director or Health and Safety Director.

Phone Calls:

Once Camp starts, do not call a parent from Camp for any reason instead contact the Camp Director who will do so. (Doing so may confuse a parent since the Camp Director will be making contacts when a need arises). The campers will not be allowed to use the phones.



Health & Safety

First Aid:

Our First Aid station is staffed by a physician and nurse. First Aid is located by Headquarters. In addition, local fire and rescue personnel, police and healthcare professionals have been informed that our day camp is in progress. **All injuries must be seen and recorded by First Aid regardless of the severity!** There is no exception to this rule.

Serious Accident or Illness:

In the event of a serious injury, avoid moving the victim. Send someone to the First Aid Station for help. Instruct that person to return with confirmation that the Health and Safety Director has been contacted. In addition, each area has a two-way radio. Have the Area Director contact the Health and Safety Officer. However, First Aid should be administered as appropriate in cases where any delay would be hazardous. FOR EXAMPLE:

SEVERE BLEEDING.....Apply direct pressure, use ORANGE Kit, and contact Key Staff
 STOPPED BREATHING.....Rescue breathing-CPR, use ORANGE Kit, and contact Key Staff
 SNAKE BITE.....Try and identify the snake if this can be done without risk, contact Key Staff
 BROKEN BONE.....Immobilize victim and keep them calm, and contact Key Staff
 DEHYDRATION.....Move patient into the shade, and contact Key Staff

TRY AND KEEP THE PERSON CALM AND DISPERSE ANY CROWDS. DO NOT ALERT THE ENTIRE CAMP, or attempt to first contact or locate parents - that is the responsibility of the Camp Director.



Orange Kits:

Orange Kits contain bandages for severe bleeding, non-latex gloves, and a CPR breathing filter mask. Each area should have an orange kit in a conspicuous area. This kit is a large zip-lock bag with an orange sheet of paper in it along with the hurry-case first-aid articles.

Minor injuries:

All injuries, cuts, scrapes, ant bites, etc. must be seen by First Aid. Non-emergencies can come to the First Aid station with a buddy, adult leader, or Junior staff/Den Chief.

Medications:

All medications (with the exception of inhalers, emergency epinephrine kits, and diabetes kits) must be checked-in to the Health and Safety Director in the First Aid area by the parents of the child requiring the medications. Each medication must be in the original prescription container with only enough medication for the week, clearly labeled with the scout's name, dosage, and specific time(s) medication should be taken. Medications that need to be distributed at camp should also be clearly noted on the Medical form that was turned in with registration. Other than using an inhaler, Epi-pens or diabetes kits, no child should be taking any medication except while in the First Aid area. Contact the Health and Safety Director if there are any questions.

Heat Illness:

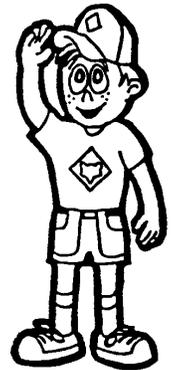
Encourage your campers to drink water or Gatorade between each activity. Everyone should drink at least one bottle of water/Gatorade per hour. Everyone should drink a large glass of water just before coming to camp as this will lessen the likelihood of heat-related illness and becoming dehydrated. Remind scouts not to wait until they are thirsty to drink. Wet bandanas tied loosely around the neck will also keep participants cool. Water from the water coolers may be used to wet down bandanas - just be certain that water is used and not Gatorade, since the coolers look the same. Mister systems are installed in two locations that can be used to cool down. Encourage all participants to make use of the mister system when they are in that area. There will be water coolers filled with ice water and Gatorade located at various locations throughout the camp. If you notice a cooler is low on water, please notify a Key Staff member. It takes the Facilities staff about 10 minutes to refill an empty cooler, so please help us anticipate replacement.

Water Mistlers:

The water mistlers are to be used as a means to cool off especially in the heat of the day. Use them to keep cool but please do not let the boys play on them as they will break.

Hydration Beads:

This is a clever idea that works really well. Each boy receives one blue pony bead for each bottle of water he drinks & one yellow pony bead for each time he uses the restroom. They are displayed on a piece of string that can be worn as a necklace or dangled off their belt. Ideally, each boy should be earning one blue bead per hour of camp. Den leaders will distribute the beads to the boys and should collect them at the end of the day so they start anew the next day. The purpose is to allow **all** staff to monitor whether boys are staying hydrated. The boys love them, so all staff should encourage them to earn as many blue beads as possible. If it is hot, encourage the campers to drink some Gatorade to replenish electrolytes.



Belt Buddy:

Each participant will be given a plastic Belt Buddy that will fit easily on their waistband or belt. The Belt Buddy holds a standard twist-top water or soft drink bottle, but not the larger Gatorade bottle size. The purpose of it is to get the water bottle out of the bucket and onto the belt. The Scouts drink more water when the drink is easily accessible. Be careful as they can break easily.

Safety:

Everyone at camp is responsible for the safety of every participant at Camp. If you see someone (adults and kids) doing something unsafe, it is your DUTY to ask them to stop and if necessary, notify a Key Staff member. **OUR GOAL IS ZERO INJURIES** during the camp. Prevention of unsafe conditions is the key to achieving this goal.

Camp Cancellations:

With all activities except Sports and Games being held in covered areas, rain alone will not require camp to be cancelled. In the unlikely event that the weather conditions are so severe that the Camp Director in cooperation with the Health & Safety Director and the Program Director make a decision to cancel camp, a message will be left at 3:00 pm on the Bayshore hotline (713-756-3391) and an e-mail will also be sent out to everyone on our district e-mail list by 3:00 pm. You may subscribe to our district e-mail list by sending a blank e-mail to: Bayshorebeacon-request@ani-lati.org. At 3:00pm, if camp is cancelled for the day, Key Staff will begin calling den leaders. Den leaders will be asked to call the boys' parents in their dens (here is where getting all correct home, cellular, office phone numbers and working e-mail addresses comes in handy - don't assume the registration form is free from typos or errors made while they were filled out).

Emergency Procedures:

In the event dangerous weather or emergency situations occur during camp, the Camp Director in conjunction with the Program Director and Health and Safety Director shall institute Plan "B." The Camp Director will give the warning by blasting the air horn 3 times in a row. Den Leaders will calmly lead dens to their den gathering location in the rodeo pavilion at which time the Camp Director will provide additional instructions. Den leaders will need to keep the den together so they will need to have improvised activities ready from the den bucket or plan something to keep the campers occupied until the emergency ends (song and skill development is good, knot tying is easy). In the event the weather affects any of our activities, we may rearrange the schedule the next day so check mailboxes for program changes.

Tobacco:

Tobacco products may be used by adults in the designated area(s) only. Do not smoke or use tobacco products in plain sight of the children.

Camp Uniform:

All scouts and volunteers must wear the camp t-shirt everyday. Closed toed shoes ARE REQUIRED for BOTH CAMPERS and VOLUNTEERS! We don't want to have to treat cuts or insect bites because of sandals or flip-flops.

Wristbands:

All campers, staff, and volunteers must wear a wristband at all times at camp. Youth should and adults should try to wear the wristband all week and avoid removing it if possible. (Trust us, they will last the entire week) We will have a few replacements at HQ, if necessary.

Intruders:

All visitors or non-camp personnel must check-in and out of camp at headquarters and wear visitor identification. Anyone not in a camp T-shirt or not wearing a camp issued visitor tag is considered an intruder. All adults are responsible for watching for and identifying intruders or any unusual activity and notifying Camp Security or Key Staff immediately. Should you see an intruder, please note the description and location of the person. While we have the entire fairgrounds reserved, the gates are not locked and occasionally people not associated with camp enter the fairgrounds for various reasons. Camp Security will be vigilant and will escort intruders back to HQ for check-in (and yes, this does include visitors in official BSA field uniforms). In a youth camp environment, it is always better to err on the side of caution.



Buddy System:

Like all Scout activities, Day Camp utilizes the buddy system at all times. A Cub or Webelos does not go anywhere alone; Scouts must have at least one buddy with them **ALWAYS**. When necessary, three Scouts may be grouped together as buddies. All volunteers should immediately question any Scout found by himself to ask where his buddy is and stay with him until the buddy is found.

Lost Camper:

While every precaution is made and many procedures are put in place, it remains a possibility that campers will get lost or separated from their group. The following plan is designed to quickly locate the missing camper and return them to their proper den location. The plan also includes escalation steps to follow if a scout continues to remain lost.

NOTIFICATION OF LOST SCOUT: Once it has been determined the boy is not with his den and is nowhere in the general area of the Den, the Den Leader should immediately notify Key Staff. The Camp Staff will immediately notify the Camp and Area Directors through radio communication.

GENERAL AREA CHECKS: All Key Staff will be notified through radio communication of the boy's name and any other identifying information. The Camp Director will also secure the service of two or three staff members to serve as runners and messengers to search the Trading Post, Restrooms, First Aid Station, Parking lots, Activity areas, and Pond areas.

INTERVIEWING PROCESS: The Camp Director will meet with the boy's Den Leader and Buddy to help determine when and where the missing camper left the den. Questions may include: Was the boy subjected to or threatened in any way during Camp? Unlawful custody situation? Climbed into vehicle and left camp? If so, what type of vehicle? Is the camper a chronic wanderer? Could the camper have taken a wrong trail and gotten lost? Has the camper shown attraction to some other attractive area?

NEXT LEVEL OF PROCEDURE: Key Staff will be notified that all dens will have a "POW WOW." For the PowWow, all activities will stop, and den leaders will take a BUDDY CHECK to verify attendance. All available adult and youth Staff will then search the entire area in which the camper was last seen, and then expand the search to adjacent areas. The Staff should work in line close enough to see the next person plainly, checking everything (on top and even under). If the scout is still not located the **CAMP DIRECTOR WILL NOTIFY LAW ENFORCEMENT AGENCY** and the **PARENTS/GUARDIAN**.

Scouting is a Safe Haven

We have a responsibility to youth to create a safe place for youth to grow, develop, learn, and mature. Scouting is a safe haven where boys should feel free from bullying, where each can achieve at his own rate and there is no limit to the number of top performers (Eagle Scouts, Arrow of Light holders). It is a place where each can use his God given gifts and not have to worry about what gifts others may have. A place where no one is left out. The rules are the ones we know well: the Cub Scout Promise, Scout Oath and the Scout Law. Our goal is to create a safe haven in Scouting, a place where everyone should feel physically and emotionally secure. We set the example for ourselves and others by always behaving as Scouts should. We refuse to tolerate any kind of inappropriate put-down, name-calling, or physical aggression. We communicate our acceptance of each participant and each other through expressions of concern for them, and by showing our appreciation whenever possible. We create an environment based on learning and fun. We seek the best from each participant, and we do our best to help him achieve it.



Creating a safe haven is best accomplished by personal example. Your attitudes, actions, and expectations will set the tone. By being caring adults, creating a safe haven, and recognizing the differences in the ages and stages of youth development, we can create a special place in Scouting for boys. Our goal as leaders is to bring the values of Scouting through. The way we do this is with an exciting program,

challenging activities, and a real adventure for boys. Our goal is to deliver "the promise." What do you think "the promise" is? "The promise" is the commitment we make to boys on the first two pages of the Boy Scout Handbook. The promise is the fun and adventure the boys are seeking through Scouting. To get them outdoors and let them have fun while learning. See the *Cub Scout Leader Book* (3-1) for more information.



Two-deep Leadership:

All volunteers will practice 2-deep leadership procedures at all times. Volunteers are **never** allowed to be alone (1:1) with a child. This is for your protection as much as it is for that of the child.

Abuse:

Abuse (verbal, physical, sexual, emotional) is never acceptable. Anyone aware of any form of abuse **must** report the incident to the Camp Director or the Program Director immediately. Anyone suspected of abuse will be asked to immediately leave camp property. There will be no exceptions to the above directive. All reports are kept confidential.

Special Needs:

All volunteers shall attempt to assist all special needs campers/participants. Each special needs camper shall be encouraged and supported to reasonably maximize that individual's participation in all scheduled activities. All volunteers are encouraged to modify activities according to the camper's unique situation without causing undue attention to the camper. (Remember the Cub Scout standard for advancement and recognition is "Do Your Best").

Miscellaneous

Leader Qualities

The success of our camp is directly related to the commitment of our volunteers that help our scouts have the best program available. A good leader possesses certain qualities including maturity, competence, imagination, understanding, patience, commitment, agreeable personality, sense of humor, adaptability, sense of responsibility, compassion, tact, loyalty, and positive attitude. **Scouting is About the Boys!!!!** If you're in Scouting for any other reason, you're in it for the wrong reason!!!

Stress Management:

If you feel stressed, remove yourself from situation, ask for assistance, get advice from leadership, and take a break. Don't try to "ride it out".

If you observe signs of stress in someone else, please encourage the adult or camper to take a break. If the situation continues, notify the Den Leader Manager, Camp Directors or the Health and Safety Director. Signs of stress include: over tired, bad temper, crying, yelling, irritable, swearing, throwing things, hitting things or people, withdrawal, etc.

Set up/Tear down:

All volunteers are asked to help with set up before camp begins, clean up each night and tear down at the end of the camp. Even a few minutes of your time will make a HUGE difference. Set-up starts at 2pm the Sunday prior to camp. Tear down is immediately after closing ceremony. The use of trailers and trucks for transporting items a short distance to our storage shed may be needed so if you have one that you would be willing to use, please let us know.

Trading Post:

The Bayshore Chapter (Ani-Lati) of the Order of the Arrow, Scouting's National Camping Honor Society, will once again offer a trading post with items for sale such as drinks, snacks, and scout crafts. Please support the Trading Post. The youth and adults in the Order of the Arrow provide a great deal of service not only to our council (e.g., service projects at council camps, setting up for summer camp), but also for our district (e.g., Arrow of Light ceremonies, working at district events).

PeeWees:

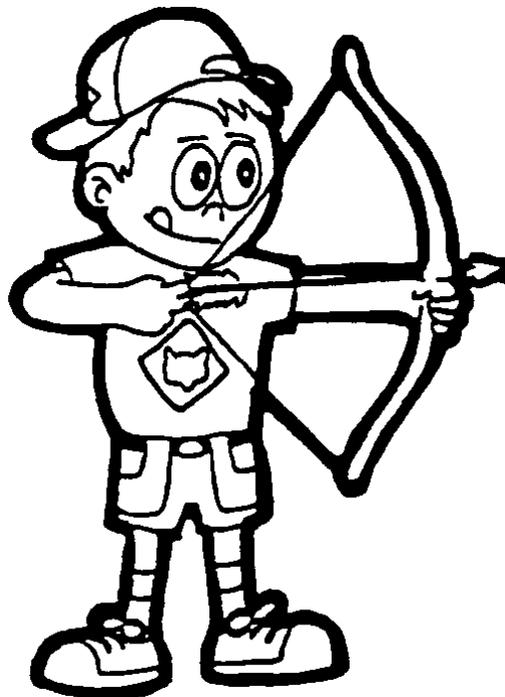
The PeeWees have a great week planned. We realize it is nice to talk to your kids during the day, but sometimes it upsets the younger kids who may start to cry if they see a parent. Please try to peek in on your kids from a distance, but don't let them see you. The Pee Wee staff has a radio and will let us know if someone needs their parent. Also, please keep all scouts away from the temporary fencing we put up. It falls down easily.

Leader Characteristics:

Be patient, and considerate to the boys, parents, and staff. All volunteers should follow and model the Scout Law... "A Scout is Trustworthy, Loyal, Helpful, Friendly, Courteous, Kind, Obedient, Cheerful, Thrifty, Brave, Clean, and Reverent."

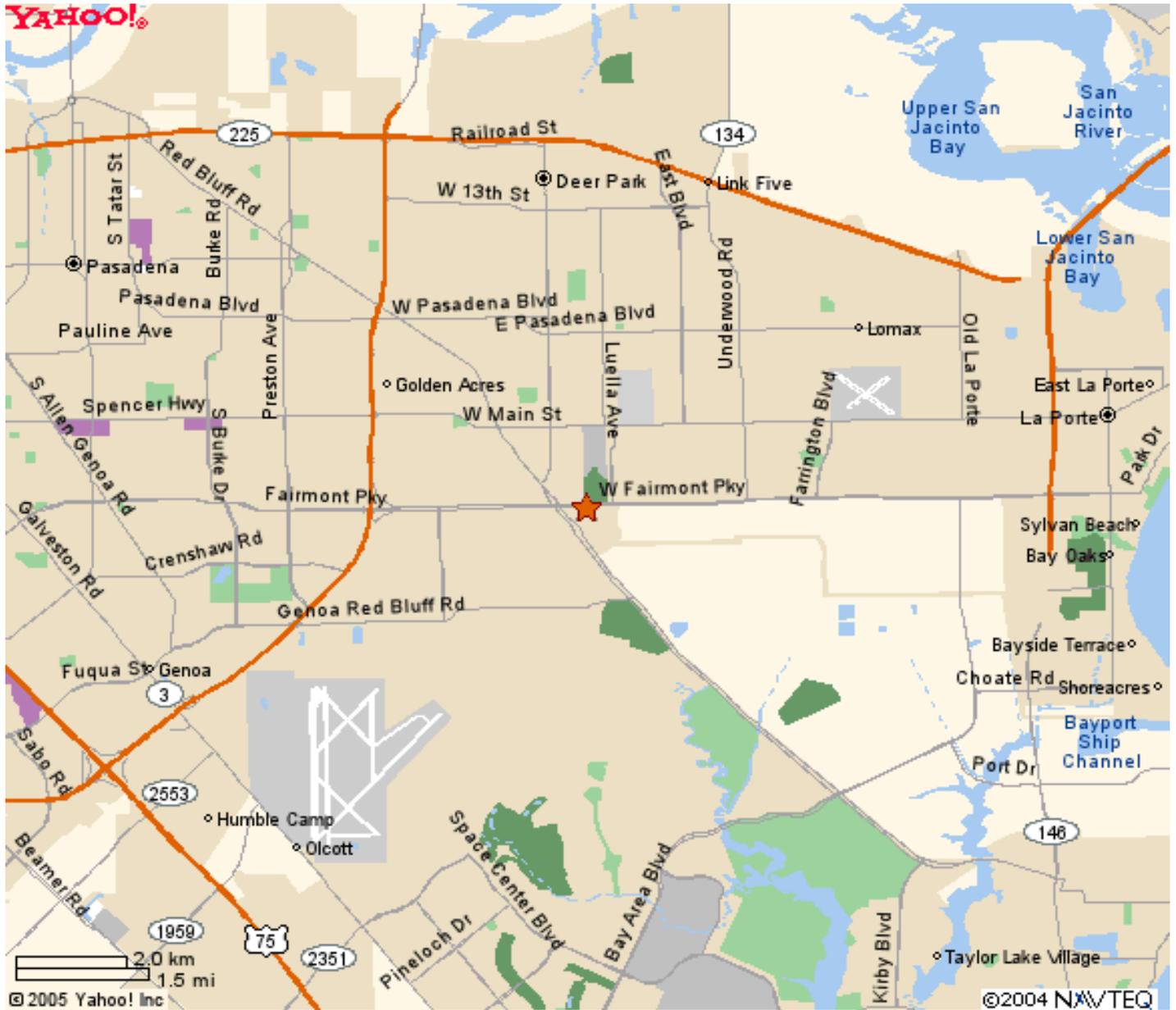
Amendments:

The Camp Director may increase and/or modify these guidelines. Changes will be communicated via e-mail, during announcements and/or through the mailboxes.



Pasadena Fairgrounds

Enter the Fairgrounds from gate 5 (just east of the Convention Center on Fairmont & Red Bluff)



Training Evaluation

Questions for Staff?

How could we improve this manual?

What could we do to improve this training?