



Event Budget

Appendix B

Form is available at www.shac.org/district_operation#activities

_____ District _____ Event Activity Date: _____

Revenue

				_____ Actual	_____ Budget	_____ Actual
6801		20	Activity Fees	\$	\$	\$
6806		20	Concession (Trading Post)	\$	\$	\$
Total Revenue				\$	\$	\$

Expense

8010		20	Other Professional Fees	\$	\$	\$
8101		20	Medical/Health/Safety (Security)	\$	\$	\$
8103		20	Program Supplies (Patches, T-shirts)	\$	\$	\$
8104		20	Food & Commissary	\$	\$	\$
8105		20	Sanitation & Janitorial	\$	\$	\$
8106		20	Office Supplies	\$	\$	\$
8107		20	Audiovisual	\$	\$	\$
8108		20	Catering Expense	\$	\$	\$
8201		20	Telephone	\$	\$	\$
8301		20	Postage/Shipping	\$	\$	\$
8402		20	Site or Facilities Rental (Camping Fee)	\$	\$	\$
8405		20	Electricity	\$	\$	\$
8406		20	Gas (Propane)	\$	\$	\$
8408		20	Water/Sewer	\$	\$	\$
8413		20	Building and Maintenance	\$	\$	\$
8501		20	Equipment Rental (Port-o-Cans)	\$	\$	\$
8507		20	Equipment Service Contracts	\$	\$	\$
8521		20	New Equipment Purchase Non Deprec.	\$	\$	\$
8601		20	Printing – in-House	\$	\$	\$
8609		20	Outside Printing	\$	\$	\$
8702		20	Gas & Oil	\$	\$	\$
8703		20	Repairs-Vehicles	\$	\$	\$
8711		20	Transportation Fares	\$	\$	\$
8832		20	Conference Expenses	\$	\$	\$
8901		20	Assistance to Individuals – BSA Registration	\$	\$	\$
8910		20	Assistance to Individuals – Camperships	\$	\$	\$
9151		20	Recognition Awards –Staff	\$	\$	\$
9152		20	Recognition Awards – Volunteers	\$	\$	\$
9153		20	Recognition Awards – Youth	\$	\$	\$
9322		20	Accident Insurance	\$	\$	\$
9412		20	Licenses & Permits	\$	\$	\$
9431		20	Administrative Fee (20%)	\$	\$	\$
Total Expenses				\$	\$	\$

EXCESS REVENUE OVER EXPENSE				\$	\$	\$
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